

## **ABOUT ME**

To pursue a highly rewarding career, seeking for a job in challenging and healthy work environment where I can utilize my skills and knowledge efficiently for organizational growth.

## SKILLS

**RISK TAKING** 

**USING SOCIAL MEDIA** 

**TEAM WORK** 

**PRESENTATION** 

LOGO DESIGN

## **LANGUAGES**

**ENGLISH** 

BANGLA

# PERSONAL DETAILS

Date of birth 21/11/1999

Nationality Bangladeshi

**Marital Status** Single

# **MARUFA AKTER**

House-07, Road-19, Sector-14, Uttara, Dhaka, 1230

01854687688

risamarufa@gmail.com

### **EDUCATION**

NATIONAL IDEAL **SCHOOL** 

Dhaka

2016

Secondary School Certificate Group-Business Studies GPA-4.06 out of 5.00 Board-Dhaka

UTTARA HIGH SCHOOL AND COLLEGE

Dhaka

2018

SHANTO-MARIAM

UNIVERSITY OF

CREATIVE

**TECHNOLOGY** 

Uttara

2022

SHANTO-MARIAM

UNIVERSITY OF

**CREATIVE** 

**TECHNOLOGY** 

Uttara

2024

Higher Secondary School Certificate

Group-Business Studies

GPA-3.50 out of 5.00

Board-Dhaka

BBA

Subject-Finance and Banking

CGPA-3.41 out of 4.00

MBA

Subject-Finance and Banking

CGPA-3.23 out of 4.00

### **HOBBIES**

ARTS, TRAVELING

### **INTERNSHIP**

Al-Arafah Islami Bank Sep 2022 - Nov 2022

Genaral Banking

# **COURSE**

**ABCLIT** 

Jan 2021 - Mar 2021

Freelancing