

# Curriculum Vitae (CV)

Name: Maisha Ahmed  
Father's Name: Kazi Shahabuddin Ahmed  
Mother's Name: Shamsun Nahar  
Date of Birth: 12 July 2006  
Nationality: Bangladeshi  
Religion: Islam

## Career Objective

Enthusiastic and responsible student seeking a position as a Facebook Page Moderator. I aim to use my communication skills, attention to detail, and understanding of social media to maintain a positive and engaging online community.

## Educational Qualification

| Examination                        | Institution                  | Board      | Year         | Status    |
|------------------------------------|------------------------------|------------|--------------|-----------|
| Secondary School Certificate (SSC) | Bangladesh Elementary School | Chittagong | 2022         | Completed |
| Higher Secondary (Intermediate)    | BANFASHA College             | Chittagong | 2024–Present | Studying  |

## Skills

- Strong knowledge of Facebook community standards
- Excellent communication and writing skills in English and Bengali
- Good time management and multitasking ability
- Able to handle comments, messages, and user engagement effectively
- Basic computer and smartphone proficiency

## Personal Qualities

- Responsible and patient
- Friendly and cooperative attitude
- Fast learner
- Honest and dedicated to work

## Personal Information

Gender: Female  
Marital Status: Single  
Permanent Address: DC Road, Chawkbazar, Chattogram  
Language Proficiency: Bangla (Fluent), English (Excellent)