

Resume

Of

Mst. Sayma Akter

Mobile No : 01710751523

Email: saymasonda@gmail.com



Career Objective:

Looking for challenging carrier, where there is scope for demonstration, always on a look out for a positive & bigger outlook, rigorous thinking and boundless curiosity set levels & standards that exceed expectations.

Educational Qualification :

Diploma in Computer Engineering

Board	:	Bangladesh Technical Education Board, Dhaka
Result	:	3.12 out of 4.00
Year of passing	:	2018
Department	:	Computer Technology
Institute	:	Rajshahi Mohila Polytechnic Institute, Rajshahi

Secondary School Certificate (SSC):

Marks Obtained:	:	GPA 4.50 Out of 5.00
Year of Passing	:	2013
Group	:	Science.
School	:	Hatshira luxmipur High School,Sirajgonj.
Board	:	Rajshahi.

Professional Training:

- Familiar With MS Word.
- MS Excel.
- MS Power Point.
- Internet Browsing.

Work Experience :

- Worked As a Customer Relationship Executive in Bd Fly Aviation & Tourism For 5 Years

Data entry and MS excel for six months at Bangladesh IT of Sure cash project

Language Proficiency:

- Bangla : Excellent Ability (Reading & Writing).
- English : Good Ability.

Personal Information :

Name : Mst.Sayma Akter
Father's Name : Md. Abdus Salam
Mother's Name : Mst.Shajeda Khatun
Present Address : Baridhara Notun Bazar ,Dhaka.
Permanent Address : Vill: Hatshira,Post : Hatshira,Thana : Kazipur, Dist: Sirajgonj
Date of Birth : 15-06-1997
Nationality : Bangladeshi
Religion : Islam
Blood Group : O+
Sex : Female
Marital Status : Married
Contact Number : 01710751523
Height : 5'-3"

References:

- Md.Touhiduzzaman Pavel
Junior Instructor (Computer)
Rajshahi Mohila Polytechnic Institute
Mobile: 01738276055

Declaration:

I thereby declare that all of the information given above is true to the best of my sense and belief.

(Sayma)

Date : 11/11/2025