

Dhali Bari, Vatara, Dhaka-1212.

Phone: +88 01871-087969

Career Objective

I want to serve the nation with responsibility and honesty and also believe in long term working relationship in a well reputed Organization like your ones and belong to the nation as well as elsewhere in the world.

Educational Attachment

Bachelor of Social Science (Pass Course)

Institute : Gulshan Degree College

Group : B.S.S

Passing Year: 2nd year running

Board : Bangladesh open university

Higher Secondary Certificate (H.S.C):

Institute : Gazipur Technical School & College

Group : Science

Passing Year: 2016

Result : G.P.A- 4.44 out of 5.00

Board : Technical

Secondary School Certificate (S.S.C):

Institute : Gazipur Technical School & College

Group : Science

Passing Year: 2012

Result : G.P.A- 5.00 out of 5.00

Board : Technical

Experience

- **Organization Name : Dada Garments Ltd.**
 - Designation : Office Assistant
 - Duration : 2 years
 - Location : Tongi, Gazipur
- **Organization Name : Jisan Departmental Store**
 - Designation : Sales Executive
 - Duration : 10 months
 - Location : Joar Shahara, Vatara, Dhaka.

Language Status

Fluent in Reading, Writing, Speaking and Listening
(Both in Bengali & English Languages)

Computer Literacy

- Operating Systems : Microsoft Windows
- Microsoft Office : MS Word, MS Excel, MS Power Point
- Internet : Internet Browsing, E-mail etc

Personal Information:

Name : **Taslima Akter**

Father's Name : Abdul Jalil

Mother's Name : Sufia Begum

Nationality : Bangladeshi

Sex : Female

Marital Status : Married

Date of Birth : 8th Jul 1997

Religion : Islam

Heights : 5'-3"

Permanent Address: Vill: Purbo Arichpur, P.o: Munnunagar,
P.S: Gazipur Sadar, Dist: Gazipur.

Declaration

I declare that all the information in this CV is true and complete to the best of my knowledge.

Taslima Akter

Date: