



RANJITA PRODHAN

PROFILE

"Although I have never served as a formal moderator before, I have a number of skills that are highly relevant to this role. Specifically:

I am a skilled problem solver and can make quick decisions.

I am very knowledgeable about and respectful of the community's guidelines and policies.

I have good communication skills, which will help me effectively communicate with members in contentious situations.

I sincerely believe that my sense of responsibility and dedication will quickly make up for my lack of experience."

CONTACT ME



+880 1531-799604



ranjitapd87@gmail.com



159/b, Tejgaon industrial area, Dhaka -1208.

➤ EDUCATION

BORCELLE UNIVERSITY

Bachelor of Social Science

BORCELLE COLLEGE

2022-2026

➤ LANGUAGE

English

Bangla

➤ COMPUTER SKILLS

Text processor.

Spreadsheet.

Slide presentation.

➤ RELEVANT SKILLS

CONFLICT RESOLUTION & MEDIATION.

Policy and Compliance.

Communication.

Time Management & Reliability.