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**RESUME
OF
SHARMIN TASNIM**

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SHARMIN TASNIM

71/1/B, Madina Masjid Goli, North Jatrabari, Dhaka-1204
Mobile: 01914-458171
Email: - hasanmoni800@gmail.com

OBJECTIVE

To work in a dynamic position, which will provide me with an opportunity to utilize and develop ability, skill and qualification as to take the challenge of the day.

ACADEMIC QUALIFICATION

Bachelors of Business Administration (BBA)

University : Eastern University
Subject : Marketing
Result : CGPA- 3.39 (Out of 4.00)
Passing Year 2014

Higher Secondary Certificate (HSC)

Institute : Lalmatia Mohila College
Board : Dhaka
Group : Science
Result : GPA- 3.70 (Out of 5.00)
Passing Year 2009

Secondary School Certificate (SSC)

Institute : Azimpur Girls School & College
Board : Dhaka.
Group : Science
Result : GPA- 3.56 (Out of 5.00)
Passing Year 2006

EXPERIENCE

SANGEN EDU LTD.

Business Development Executive

19th November, 2015 to 19th November, 2022

Senior Business Development Executive 20th November, 2022 to till now.

- Identified and pursued new business opportunities.
 - Developed customized marketing proposals and strategic pitches for prospective clients.
 - Frosted strong client relationships through regular meetings, ensuring high client satisfaction and retention.
 - Conducted market research to identify emerging trends and opportunities, aligning strategies with industry dynamics.
 - Collaborated with the creative team to design tailored campaigns that aligned with client branding objectives.
- Seamless execution and delivery.

TRAINING/ WORKSHOP

Participated in the Seminar & Workshop on “Leadership & Management Skills Development” which is arranged in Eastern University.

LANGUAGE PROFICIENCY

Bengali: Excellent Speaking, Reading, Listing and Writing.

English: Good Speaking, Reading, Listing and Writing.

COMPUTER LITERACY

Application Course: MS Word, MS Excel,
Internet & Other's.

HOBBIES & INTERSET

Reading Books and Newspapers, Travelling, Playing & Shopping

STRENGTH

- (1) Strong Leadership Quality
- (2) Adoption ability with any situation.
- (3) Herd working habits, self-driven and change-oriented.
- (4) Sharp sense of social responsibility.
- (5) Strong communication & Interpersonal skills.

PERSONAL INFORMATION

Name : **SHARMIN TASNIM**
Father's Name : Mahammad Mahbub Ullah
Mother's Name : Johara Begum
Permanent Address : Vill- Boro Holdia, P.O- Nawri Bazar,
P.S- Matlab North, Dist- Chandpur.
Date of Birth : 01st January, 1992
Nationality : Bangladeshi (By Birth)
Religion : Islam
Sex : Female.
Blood Group : O+ (Positive)
Marital Status : Married

REFERENCE

- Md.Moniruzzaman Khan
Assistant Professor of Eastern University
House 26, Road no 5 Dhanmondi R/A Dhaka 1205
Contact: +8801911000111
- Abu Md. Abdullah
Assistant Professor
Faculty of Business Administration
Eastern University
House 26, Road no 5 Dhanmondi R/A Dhaka 1205
Contact: +8801818 276710
Email: abdullah@easternuni.edu.bd

PROCLAMATION

I do hereby declare that the particulars provide here are true and no misinformation given

SHARMIN TASNIM

Date: