



NOWSHIN TABASSUM

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SUMMARY

Business administration student. I consider myself a responsible, orderly and hard working person. I am looking forward to my first work experience.

EDUCATION

Bachelor of Business Administration

2023-Present

Dhaka City College
Batch: 25th
On Going

Higher Secondary Certificate

2019-2021

Birshreshtha Munshi Abdur Rouf Public College
Grade: 4.33

SKILLS

Communication
Text Processor
Team Management
Professional Personality
Teaching
Leadership
Highly Adaptable

ADDITIONAL INFORMATION

Technical Skills: Online Research, File Management, Basic Video Editing, Keyboard Shortcuts and Typing Speed.

Languages: English, Bangla, Hindi.

Awards/Activities: Actively participated in the BNCC Naval Wing for basic seamanship, leadership, discipline, teamwork, and physical fitness. It fosters patriotism, civic responsibility, and provides exposure to naval careers. Cadets gain practical maritime skills and are prepared for national service. I got 2nd price in Dance Competition.