

# RESUME OF Tasnim Tausin

## **Mailing Address:**

Chandpur Sadar  
District: Chandpur.  
E-mail: tasnimfariha11220@gmail.com  
Phone: +8801637099058

## EXPERIENCES

### **Customer Manager & Group Moderator:**

- 1. Light House BD - January 2025 - Present**
  - Handle customer messages and inquiries related to product sales.
  - Confirms customer order, provides after-sale supports and ensure customer satisfaction.
  - Handle social media posts and product promotions.
- 2. NM Fashion BD - August 2025 - Present**
  - Handle customer messages and inquiries related to product sales.
  - Provide product related support, social media promotions.

## EDUCATIONAL QUALIFICATIONS

### **Degree Pass Course:**

Course : Bachelor of Arts (BA)  
Year : 2nd  
Name of Institute : Hajiganj Model Govt. College

### **Higher Secondary Certificate (H.S.C):**

Group : Arts  
Grade(G.P.A) : 4.50  
Board : Cumilla  
Passing Year : 2022  
Name of Institute : Hajiganj Model Govt. College

### **Secondary School Certificate (S.S.C):**

Group : Arts  
Grade(G.P.A) : 3.50  
Board : Cumilla  
Passing Year : 2020  
Name of Institute : Olipur Govt. High School

## SELF-APPRAISAL

- Good communication skill.
- Articulate with excellent verbal and communicational skill.
- Can provide efficient and timely resolution of given duties.

## COMPUTER SKILL

Computer Office Application (76)

## PERSONAL INFORMATION

Father's Name : MD. Kabir  
Mother's Name : Shirotaj Begum  
Nationality : Bangladeshi  
Religion : Islam  
Gender : Female  
Marital Status : Married  
Blood Group : A+ve  
Height : 5.2 ft.  
Home District : Chandpur  
Date of Birth : 18/07/2003

### Present Address

Upazila : Chandpur Sadar  
District : Chandpur

### Permanent Address

Vill : Nolua  
P.O : Boalia Bari  
Upazila : Matlab  
District : Chandpur

## DECLARATION

I hereby declare that the above statements are correct and complete to the best of my knowledge.