

Tanmoy Das Nabo

Sector-8, Uttara,Dhaka.

Email: nobitaa109@gmail.com, LinkedIn: Tanmoy Das

Cell: 01307192368



Career Objective:

Seeking a challenging role where I can leverage my skills, education, experience to contribute to the success and growth of a forward-thinking organization. Committed to excellence, continuous learning, and teamwork, I aim to drive impactful solutions and make a positive impact in a dynamic work environment

Personal Information:

Permanent Address : Debipur, Patna, Kalia, Narail-7520

Date of Birth : 18th October, 2002

Father's Name : Tarun Kanti Das

Mother's Name : China Saha Tanu

Nationality : Bangladeshi

Religion : Hinduism

Marital Status : Single

Blood Group : O+

Gender : Male

Education Qualifications:

Degree Detail	Year	CGPA
Bachelor of Business Administration (BBA), Major in Accounting from Northern University of Business & Technology Khulna, Khulna	2021- (Perusing)	
Higher Secondary Certificate (HSC) –Azam Khan Govt. Commerce Collage, Khulna	2020	3.33
Secondary School Certificate (SSC) - Bauphal Secondary School, Bauphal, Potuakhali	2018	3.45

Academic Achievements:

1. Recognized for providing exceptional mentorship to fellow students, guiding them in their academic pursuits and fostering a supportive learning environment.
2. Recognized for being in the core arranging team in multiple events in the university.

Skills

Soft Skills	Brief Description
Communication Skills	Skilled in active listening, fostering open dialogue, and adapting communication style to diverse audiences. Proficient in written communication, creating compelling content with strong attention to detail. Collaborative team player with excellent interpersonal skills.
Analytical Ability Skills	Strong analytical ability, adept at gathering, interpreting, and synthesizing data to drive informed decision-making and problem-solving.
Leadership Skills	Proven leader, inspiring and guiding teams towards success with effective communication, strategic vision, and a collaborative approach.

Technical Skills	Specificationnn			
Software	Beginner	Moderate	Intermediary	Excellent
MS WORD				✓
MS EXCEL				✓
MS POWER POINT				✓
Browsing				✓

Language Skills	Specification		
	Reading	Writing	Speaking
English	Fluent	Fluent	Fluent
Bangla	Fluent	Fluent	Fluent

Extra-Curricular Activities

I have participated in multiple events in my institutions I was in. In school level I was a Scout, I been participating in Inter School Cricket Tournament. In my Collage I was a BNCC Cadet, I used to play Volleyball. I was in the Debating club as well.

Hobbies or Interest

I like to drive, ride a bike, reading novels, traveling. Besides all this I love to play games specially FPP games and I am a technology freak.

Experience:

Organization	Position	Responsibility	Year
MAROONED	Social Media Executive & Customer service representative	Attending customers over the phone, solving if there any issue & managing the social medias	7 th December 2024- Working

Sincerely,

(Tanmoy Das Nabo)