

CURRICULUM VITAE OF ARIFA KHATUN

Present Address:

C/O. Md. Anichur Rahman
Vill: Raghurampur, Post: Vakutia,
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CAREER OBJECTIVE

To hold a position that will help me to develop professional skills by using academic knowledge and professional experience with utmost sincerity and commitment. My long-term goal is to reach the higher professional position through competence and sincerity.

ACADEMIC QUALIFICATION

Passing Year 2022	Higher Secondary School Certificate (H.S.C)
	Institution : Govt. Michael Madhusudan College, Jashore
	Result : 5.00 (Out of 5)
	Group : Business Studies
	Board : Jashore.

Passing Year 2020	Secondary School Certificate (S.S.C)
	Institution : Mukteswari Secondary School, Jashore
	Result : 4.78 (Out of 5)
	Group : Business Studies
	Board : Jashore.

COMMUNICATION SKILLS

Bengali	: Excellent in Listening, Reading, Writing & Speaking.
English	: Excellent in Listening, Reading, Writing & Speaking.

STRENGTH

- ◆ Able to work under challenging environment.
- ◆ Sincere and eager to learn.
- ◆ Willing to work in team and ability to motivate people.
- ◆ Good managerial and leadership skill.
- ◆ Familiarity with information & communication technologies.