



ARSHIA TAMANNA TONNY

4(E),Officers Tower,TSC,Dhaka University Area.

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01631029415

Objective

To make contribution in the organization with best of my ability and also to develop new skills during the interaction to achieve new heights.

Education

Lalmatia Government Mohila College

BBA in accounting
3rd year running —

Viqarunnisa Noon College

HSC (science)
2020 — **GPA-4.67**

Bangladesh Bank High School

SSC (science)
2018 — **GPA- 5.00**

Computer Skills

- Microsoft Office(Word,Excel,Access,PowerPoint)
- Basic Concept of internet browsing and e-mailing

Language

Bangla, English, Urdu

Training

Course : Microsoft Office
Institution: Care IT Academy
Location : Arambhag
Duration : 3 Months
Year : 2018

Skills

Leadership
Good Communication Skill
Good Presentation Skill
Time Management
Strong in working with team
Quality Customer Service

Personal Information

Father's Name : Md. Shahjalal Sardar
Mother's Name: Kulsuma Akter
Date of Birth : 23/11/2002
Religion : Islam
Gender : Female
Nationality : Bangladeshi
Marital Status : Unmarried

Declaration

I hereby declared that the above information given by me is true to best of knowledge.
