



RESUME OF AFNAN RAHMAN SARA

CAREER OBJECTIVE

I am committed to be a perfect working hand of your organization according to my qualification & Experience. To strengthen your organization for the welfare of our country and also built up my career. I am ready to deliver all the best of mine.

CONTACT

PHONE:

01941170499

EMAIL:

afnansara194@gmail.com

Mailing Address:

House: 09
Road: 18
Block: D
Section: 12
Mirpur-12
Dhaka-1216

EDUCATION

Bachelors of Business Administration [BBA] Hon's Bangladesh University of Business and Technology (BUBT)

Result: 2.68 out of 4.00 [Running]
Session: Spring, 2022.

Higher Secondary Certificate [HSC] Bangladesh Navy College

Passing Year: 2022
Result: 4.19 out of 5.00 (GPA)
Group: Business Study
Board: Dhaka

Secondary School Certificate [SSC] Rupnagar Model School

Passing Year: 2020
Result: 3.94 out of 5.00 (GPA)
Group: Business Study
Board: Dhaka

GENERIC TRAITS

- ☐ Ability to think critically and creatively.
- ☐ Well-organized and proficient with details.
- ☐ Able to work under pressure.

COMPUTER SKILLS

Application Software: MS Office, MS Excel, MS Power Point.
Good knowledge of Internet Browsing and social media.

HOBBY

Reading Book
Baking
Watching Movie and Series

LANGUAGE SKILLS

English : Communication ability at Job level.
Bengali: Communication ability as Professional level

PERSONAL PROFILE

Full Name: Afan Rahman Sara
Father's Name: Mokhlesur Rahman
Mother's Name: Shamimara
Date of Birth: 24th September, 2003
Place of Birth: Dhaka
Nationality: Bangladeshi
Religion: Islam
Sex: Female
Marital Status : Single
Height : 5 ft. 3 inch
Blood Group : A⁺ve

DECLARATION

All information I have given in this resume are true to the best of my knowledge and conviction.

Signature with Date

[Afan Rahman Sara]