



Resume of

MISLU AKTER MUNNY

Cell Phone: 01759-933359

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CAREER OBJECTIVE

A confident and enthusiastic individual with an interest to build up a career through hard working, professional efficiency and honesty and also keen to find a position in your institution where I can apply my potential and which will create an opportunity to prove my capabilities and simultaneously will help me enrich the institution.

JOB EXPERIENCE:

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|---------------------|---|
| Organization | : Eduskill |
| Designation | : Senior Counselor (Study abroad) |
| Duration | : 1 st September, 2023 to till. |
| Organization | : English & Global Study Base Camp |
| Designation | : Admin Executive, |
| Duration | : 1 st January, 2020 to 31 st August, 2023 |
| Organization | : Service Solutions Pvt Ltd. |
| Designation | : Call Centre Agent |
| Duration | : 1 st January, 2016 to 30 th September, 2019 |

ACADEMIC QUALIFICATION:

Bachelor of Business Administration (BBA)

Institution : Uttara Institute of Business & Technology
Group : Finance
Result : CGPA-3.13
Year : 2018

Higher Secondary Certificate (HSC):

Institution : Holy Child College, Dhaka
Group : Humanities
Result : GPA-3.80
Year : 2012

Secondary School Certificate (SSC):

Institution : Mollartek Udayan School & College, Dhaka
Group : Humanities
Result : GPA-3.88
Year : 2010

TRAINING :

Professional Back Office Service in BACCO (Bangladesh Association of Contact Center and Outsourcing).

COMPUTER LITERACY:

Computer Office Application, MS Word and Graphics Designing.

LANGUAGE PROFICIENCY:

Reading, writing and speaking proficiency in Bengali & English.

INTERPERSONAL SKILLS

- Ability to work independently & can work with people of all level.
- Search for in depth and analytical ability.
- Ability to work in group and to maintain the group.

INTEREST

- Traveling, Playing, Organizing, Friendship, Reading Journals.
- Communicating with people.
- Challenging job.
- Social services and other cultural activities.

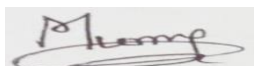
PERSONAL INFORMATION:

Name : Mislul Akter Munni
Father's Name : Mostafizur Rahman
Mother's Name : Rekha Akter
Mailing Address : South Azampur, Post Office: Azampur, Sector- 4,
Uttara, Dhaka - 1230
Date of Birth : 7 September, 1994
Nationality : Bangladeshi
Marital Status : Married
Religion : Islam

REFERENCE:

Wasek Rahman
Online In-charge (Journalist)
The Daily Ajkaler khobor
Mobile: 01710576675

Kariz Akter Ridoy
Admin Officer (SSL)
Mobile: 0162620426



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Mislul Akter Munni