
Resume of

Mohammad Roni

Contact: 01322-987746

Career Objective:

Looking for a dynamic and challenging job to utilize my background and willing to Work in a creative and technical environment where there are scope to utilize knowledge and creativity.

Education Qualification:

Higher Secondary Certificate (HSC)

- Name of Institute : Pahartali College
- Group : Business Studies
- Passing Year : Continued
- Board : Chattogram

Secondary School Certificate (SSC)

- Name of Institute : Bakolia High School
- Group : Business Studies
- Result : GPA-3.71 (Out of 5.00)
- Passing Year : 2022
- Board : Chattogram

Computer Skills

- Operating Systems: Windows 7, Windows 10,
- MS Office: Microsoft Word, Microsoft Excel,
- Internet Browsing, Mailing, Etc.

Language

- Bengali : Listening, Reading, Writing & Speaking.
- English : Listening, Reading, Writing & Speaking.



Experience

- Work at **Steadfast Courier Service**-01 Years (PC Man)



Interpersonal Traits

- Ability to learn quickly.
- Ability to work under pressure.
- Excellent computer skill.
- Smart, dynamic and self-motivated.
- Good analytical thinking and ability to set priorities.



Personal Details

Name : Mohammad Roni

Father's Name : Jakir Hosen

Mother's Name : Rahena Begum

Date of Birth : 01st October, 2005

Gender : Male

Marital Status : Single

Religion : Islam

Nationality : Bangladeshi (by birth)

Present Address : CDA R/A, Road No-02, P.O: North Kattali-4217
P.S: Akbarshah, Dist: Chattogram. Bangladesh.

Permanent Address : CDA R/A, Road No-02, P.O: North Kattali-4217
P.S: Akbarshah, Dist: Chattogram. Bangladesh.

Signature

Date: