# **Nusrat Jahan Asha**





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#### **Contact No:**

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- +8801933404925



**Permanent Address: Ghatail** Dhakkhin para, Ghatail, Tangail



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### **SKILLS**

#### **Technical skills:**

- Windows 7,8 & 10
- MS Office
- Web Browsing
- Fmail

#### **Communication skills:**

- Conducting business
- Event management

#### **Extracurricular Activity**

Member of MIU business club

# Summary

To pursue a challenging career with dedication and provide my efficiency to the fullest in a professional organizational environment wherever I serve my duties that will discover the potential in me.

# **Experience**

- Worked in Orbit Consultant **Marketing Executive Officer**
- Worked as intern in Akij Motors.

## **Certifications**



Finding Focus: Exploration of Excellence"

# **Personal Strength**

Strong team working, Communication, leadership, creativity, time management, customer service, professional, honest, motivation listening, and discipline.

## Course

July-December, 2016

#### **COMPUTER OFFICE APPLICATION**

F.M Computer Institution. Ghatail, Tangail Score Grade- A+

## **Education**

### **Bachelor of Business Administration**(Major in Marketing)

Manarat International University, Dhaka

CGPA-3.09 out of 4.00, Passing Year-2020

Higher Secondary Certificate (Business Studies)

GPA- 4.42 out of 5.00, Passing Year- 2016

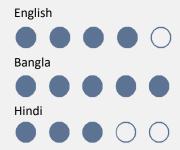
Ghatail Cantonment Public School & College, Ghatail, Tangail

#### Secondary School Certificate(Business Studies)

GPA- 3.25 out of 5.00, Passing Year- 2014

Ghatail S.E Pilot Girls High School, Ghatail, Tangail

# **LANGUAGES**



# **Personal Information**

Name : Nusrat Jahan Asha Father's Name : Md. Abul Hossain Mother's Name: Renuka Sarkar Date of Birth : 02<sup>nd</sup> October 1997

Sex : Female
Religion : Islam
Marital Status : Married
Nationality : Bangladeshi

Height : 5`4" Blood Group : B+

## **Declaration:**

I, the undersigned, testify that all information contained in this form are true and correct to the best of my knowledge and available to present all proofs and supporting documents upon request by the authority.

# Reference

## i) Prof. Syed Kamrul Ahsan

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### ii) Prof. Abeda Sultana

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