# Curriculum Vitae Of Prottay Saha



### Contact:

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## **Objective:**

I am a student of Computer Science and Engineering (CSE) at United International University. I have knowledge of Digital Marketing, Artificial Intelligence (AI), and Office software. I am skilled in handling online customer communication, order confirmation, and social media page management. I maintain professional communication, prepare daily reports, and contribute effectively as part of a team.

### **Educational Qualification:**

### BSC Engineering (Running)

Department : Computer Science & Engineering

Institute : United International University, Dhaka.

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Diploma in Engineering

Technology : Civil Technology

Institute : Cumilla Polytechnic Institute, Cumilla.

Result : CGPA 3.50 out of 4.

Board : Bangladesh Technical Education Board (BTEB)

Higher Secondary Certificate (HSC)

Institute : Gridakalindia Hazera Hasmat Degree College,

Faridganj, Chandpur.

Group : Science

Result : GPA-5.00 Out of 5

Board : Comilla Education Board.

Secondary School Certificate (SSC)

Institute : Gridakalindia High School, Faridganj, Chandpur.

Group : Science.

Result : GPA-4.56 Out of 5

Board : Comilla Education Board.

#### Skills

Programming Languages: C and java

Software & Office Tools: AutoCAD, Microsoft Word, Excel, PowerPoint Digital Marketing & Platform Optimization: YouTube, Instagram, Facebook Pages, TikTok, WhatsApp Business (content optimization, SEO, basic engagement strategies)

AI & Technology: Basic understanding of Artificial Intelligence, ChatGPT, prompt engineering, AI-assisted productivity tools

**Soft Skills:** Time Management, Teamwork, Communication ,Positive Attitude , Attention to Detail

Languages: Bangla (Fluent), English (Proficient)

### **Personal Quality:**

Good team player, Believe in self-dignity, Well communication skill, Enthusiastic, Sincere and Egger to learn.

Internet Access Capability : Browsing, E-mail Checking, Chatting.

#### Biography:

Name : Prottay Saha
Father's Name : Liton Saha
Mother's Name : Lipi Saha
Date of Birth : 20 Jan 2003
Nationality : Bangladeshi

Permanent Address : Saha Bari , Faridganj, Chandpur.

Present Address Badda , Dhaka NID Number 2412017739

Sex Male
Religion : Hindu
Blood group : O+(ve)
Marital Status : Unmarried.

I strongly declare that all the information provided in this CV is true and correct.

Proffer

Signature